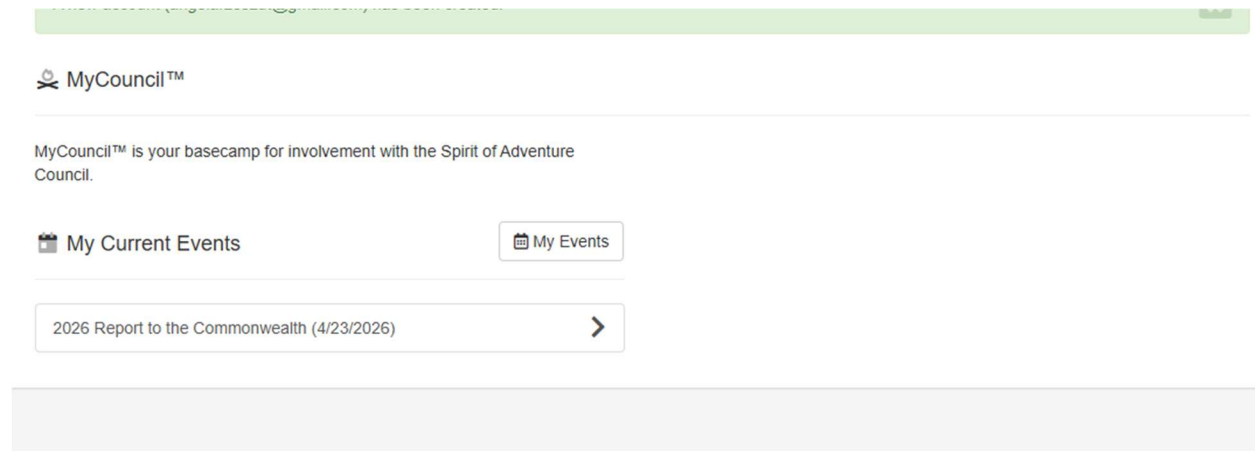


## Creating and Using Account at CouncilWare

1. Start here: <https://mycouncil.scoutingboston.org/>
2. Click “Create Login”
3. You will be brought here:
  - a.



4. Click “Account” in top right corner of screen.
  - a. You can enter all your information here
5. Click “Registrants”
6. Click “Add New”
7. Enter all your child(ren)’s information here (make sure to enter your child’s Member ID as that is how your children will get any discounts applicable – this can be found on their my.scouting.org or scoutbook account)

Because you have done this part, when you go to register for an event/camp, things will be much easier.

Ex.

Registering for Storer Day Camp

I’ve added the product to the cart.

Now I will click “add information”

**Required Information Needed** - Before you can proceed to checkout, you must provide required information for one or more items in this Order. Click on the RED buttons below to provide the required information.

Item Purchases **\$250.00**

Item Payments **\$250.00**

<b>Attendee</b>	<b>Storer Day Camp (7/13/2026)</b>	Quan	1
<input type="button" value="X Delete"/>	Attendee	Price	\$250.00
	[EMPTY-SLOT]	Net	\$250.00
		Payment	\$250.00
		<input type="button" value="Change Payment"/>	
		<input type="button" value="Apply Discounts"/>	

Click on "populate"

**Attendee Information**

Order Item **Storer Day Camp (7/13/2026) > Attendee > [EMPTY-SLOT]**

**Personal Information**

**First Name**     
  **Last Name**     
  **Email Address**

**Home Address**     
  **City**     
  **State**     
  **Zip Code**

You can then select who you want to register:

### Select Attendee


**Yourself**

Rzeszut, Angela  
 Female / Age:


**C**

Child1 Last, Child 1  
 Male / Age: 16

As long as you have entered an active member id into the profile, you will see the discount:

 **Event Order** You Can ▾

---

<b>Attendee</b>	<b>NYLT 2026 (6/28/2026)</b>	Quan	1
<input type="button" value="x Delete"/>	NYLT Attendee	Price	\$450.00
	Child 1 Child1 Last	Discounts	-\$90.00
	 Adventure Card	Net	<b>\$360.00</b>
		Payment	<b>\$360.00</b>

Checkout and pay.