📝 Member Renewals Guide – for incomplete renewals

It looks like you've started the renewal process for yourself and/or your child(ren), but it hasn't been completed yet.

These are the instructions to help you complete the renewal process.

All member renewals—youth and adult—are processed through **my.scouting.org**.

👩‍💻 Login Requirements

- **Adult Renewals**: Each adult must log into *their own* my.scouting.org account.
- **Youth Renewals**: A parent or guardian must log into *their own* account to renew their child(ren). Youth do not have their own accounts.

🔄 Renewal Process

1. Log in to my.scouting.org.
2. On the **Home Page**, click **MY APPLICATIONS** (middle of screen, upper right).
3. On the next page, click **MY RENEWALS** (4th tab across the top).
4. Select **Complete Payment** and proceed fully through the payment process to finalize the renewal.

   If you are **not given the option to complete the payment**, you will need to **withdraw the renewal**, wait **24 hours**, and then try the renewal process again.

⏳ Important Notes

- If renewing more than one family member, **renew one person at a time**, waiting **30 minutes** between renewals.
- If a parent **does not see their child(ren)** listed in the renewals:
  - Please email membership@scoutingboston.org with:
    - Parent's full name
    - Full names of each child to be renewed

📚 Scout's Life Subscription

- Automatically preselected for both youth and adults ($15.00).
- To opt out, **uncheck the box** during renewal.

💸 Fee Summary

Member Type	Registration Fee	Council Fee	Scout's Life (Optional)	Service Fee (3%)
Youth	$85.00	$75.00	$15.00	+ 3%
Adult	$65.00	$15.00	$15.00	+ 3%