Youth Members Turning 18 – Registration & Compliance Requirements

As part of ongoing safety and compliance efforts, the following guidance applies to youth members who have recently turned 18 or will turn 18 within the current month.

🔔 1. Youth Turning 18

- Youth members who have already turned 18 must complete adult registration within **30 days from notification**.
- Youth members turning 18 this month must complete adult registration within **30 days of their 18th birthday**.

Failure to complete the registration process within the required 30-day timeframe will result in **temporary suspension of membership**.

📝 2. Registration Process

Individuals transitioning to adult membership must complete all of the following steps:

1. ✅ Complete Safeguarding Youth Training

https://www.scouting.org/training/youth-protection

2. 📄 Submit CORI & ID

Upload the Massachusetts CORI form and a valid ID using the secure link below:
https://hipaa.jotform.com/232543180609050

3. 🖋️ Complete BSA Adult Application (Form 524-501)

- Page 3: Initial all statements, then sign and date
- Page 6: Sign and date
- Application must be approved by the **Chartered Organization Representative only**
- All signatures must be handwritten or digitally verified

Note: A separate adult application is required for each unit you are a member of.

📨 3. Membership Status & Application Submission

- If the individual's **membership has not expired**, they must complete and submit the **paper adult application**.
- If the individual's **membership expires before the transition to adult registration is complete**, they will be required to submit an **online adult application instead**.
- Email the completed application and Youth Protection Training certificate to: **membership@scoutingboston.org**

🔍 4. Background Checks

- A national background check
- A Commonwealth of Massachusetts background check

Membership will be reinstated once **both checks are successfully completed**.

🚫 5. Leadership & Participation Restrictions (Liability Notice)

- Individuals who have turned 18 but are not yet registered as adults **may not participate in activities reserved for adult members**.
- Key 3 leadership must ensure these individuals **do not take on any leadership roles** until adult registration is completed, due to liability requirements.

Questions & Support

For questions or assistance, please contact the membership team at: membership@scoutingboston.org

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⚠️ **NOTE:** If an 18-year-old's membership **expires before completing these steps**, the **paper application will not be accepted**. They will be required to **complete the online adult application** to register as an adult.